



COMPANY REGISTRATION

Australian proprietary company limited by shares (Pty Ltd)

01 Company & contact

Complete digitally and save a copy. This is an information form, not an ASIC application.
For additional people, complete separate copies of pages 3 and 4. Dates: DD/MM/YYYY.

Preferred company name (include Pty Ltd)

Alternative name / name reservation reference, if any

State or territory of registration

Contact person and role

Contact email and telephone

Main business activities and intended start date

Trading company / trustee company / other purpose (specify)



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02 Addresses & company setup

Registered office: street, suburb, state and postcode (Australia)

Does the company occupy this address? If not, occupier name

☐ Written occupier consent is attached, if required

Principal place of business (street address; write SAME if above)

Postal address (if different)

Governance: replaceable rules / constitution / both / advice needed

Ultimate holding company: name, ACN/ARBN or overseas ID and country; or NONE

Additional assistance: ABN / TFN / GST / PAYG / business name (optional)

Tax registrations are separate from ASIC company registration.



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03 Director / secretary - one person per page

At least one director must ordinarily reside in Australia. Directors must be at least 18.

Apply for a director ID before appointment. Provide signed officeholder consent separately.

Proposed company name and person number

Role: director / secretary / both

Full legal name (given names and family name)

Former names (or NONE)

Date of birth; town/city, state and country of birth

Residential street address, suburb, state, postcode and country

Ordinarily resident in Australia? YES / NO

Director ID status: obtained / applied / not yet applied (no ID number here)

☐ Signed director / secretary consent is attached



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04 Shareholder & share allocation - one holder per page

For a corporate shareholder, provide its legal name and registration details.

For jointly held or trustee-held shares, identify every holder and explain the arrangement.

Proposed company name and shareholder number

Shareholder legal name(s); individual / company / trustee

Corporate shareholder ACN/ARBN or overseas ID and country (if applicable)

Shareholder address including postcode and country

Share class, number of shares and currency

Amount paid per share; unpaid per share; total paid; total unpaid

Beneficially held? YES / NO. If NO, explain trust / beneficiary arrangement

☐ Signed consent to become a member and take the stated shares is attached



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05 Documents & review

Please tick the documents supplied. GPA will confirm any additional requirements.

- ☐ Completed details and signed consent for each officeholder
- ☐ Completed details and signed consent for each shareholder
- ☐ Registered office occupier consent, if applicable
- ☐ Constitution / special share terms, if applicable
- ☐ Trustee / corporate shareholder / holding company details, if applicable

Other instructions or matters to discuss

This form does not replace signed legal consents or authorise immediate lodgement.

GPA will confirm the structure, fees and final application before proceeding.

Do not enter TFNs, bank details or identity document numbers in this form.

- ☐ I confirm that the information supplied is accurate to the best of my knowledge.

Name and capacity of person completing this form

Date completed (DD/MM/YYYY)

For return arrangements: charlie@gpapro.com.au | +61 416 801 888

Official reference: ASIC - Register a company ([link below](#)).

ASIC: Register a company